

BICESTER STRATEGIC DELIVERY BOARD - NOTES – 31 JANUARY 2019

MEETING: Bicester Strategic Delivery Board DATE AND TIME: 31 January 2019 at 10:30am VENUE: Meeting Room, 1st Floor, Franklins House, Wesley Lane, Bicester, OX26 6JU		Board Members: Cllr Barry Wood (Cherwell District Council (CDC)) Robert Jolley (CDC) (Chairman) Jenny Barker (CDC) Cllr Ian Hudspeth (Oxfordshire County Council Sam Thomas (CDC) (OCC)) Lesley Tims (Environment Agency (EA)) Cllr Colin Clarke (CDC) Ben Jackson (Bicester Chamber of Commerce) Cllr Richard Mould (Bicester Town Council (BTC)) Phil Shadbolt (Bicester Vision) Cllr Lynn Pratt (CDC) Rosie Rowe (NHS Clinical Commissioning Group (CCG)) Cllr Sean Gaul (BTC) Ian Collinson (Homes and Communities Agency (HCA)) Cllr Rose Stratford (BTC) Attendance as required (DCLG) Cllr Lawrie Stratford (OCC) Cllr Michael Waine (OCC)	
	TOPIC	PURPOSE	ACTION
1.	Apologies	Cllr Colin Clarke, Cllr Rose Stratford, Lesley Tims	
2.	Notes of previous meeting and matters arising	<p>The Board agreed the notes of 18 October 2018, with the following comments and updates included in the agenda item:</p> <p>Page 4, item 6 – Task and Finish Panel-Town Centre – Cllr Waine advised “a team to do remedial work on the drainage in Sheep Street” be amended to “a team will look into paving, slabbing and drainage in Sheep Street”.</p>	
3.	Urban Air Quality Project Report	<p>Steve Dibnah delivered a Powerpoint presentation on the Satellite-Enabled Air Pollution Monitoring and Mitigation projects. The work undertaken in 2017 examined how satellite enabled technologies could underpin wellbeing and better health management in emerging Healthy New Towns, with a focus on Bicester. A key aim was to enable live satellite monitoring to identify applications that could better manage and mitigate the impacts of adverse air pollution. This led to the project in Bicester and Belfast in 2018 to look at satellite enabled monitoring of air quality.</p>	

BICESTER STRATEGIC DELIVERY BOARD - NOTES – 31 JANUARY 2019

		<p>The Chairman was extremely grateful for the report and the enlightening information it provided that could impact considerably with respect to the daily health benefit choices made Bicester residents regarding walking, cycling and vehicular use.</p> <p>Comments from the Board</p> <p>To consider how traffic planning strategies and urban planning could consider this information in the decision making process.</p> <p>Cllr Wood noted a potential conflict between a healthy new town and growth, and that the nature of this balance rested with this room i.e. CDC.</p> <p>Cllr Mould suggested this information could be made available to Bicester schools to highlight the dangers of pollution and how to reduce Nitrogen Dioxide (NO₂).</p> <p>The Board noted the report.</p>	
4.	Sustainable Transport Report	<p>The report advised on the continued requirement to progress measures to facilitate and support travel on foot and cycle for journeys made within Bicester, and to address the wider transport, health and air quality objectives.</p> <ul style="list-style-type: none"> • Healthy New Town Programme – Bicester's two key priorities to support the wider objectives identified by the Healthy New Town Programme are to increase the number of children and adults who are physically active and a healthy weight, and secondly to reduce the number of people who feel socially isolated or lonely in order to improve their mental well-being. A Community Travel Planner has been appointed, however, it was noted that to create a step change in the number of people walking and cycling, these actions need to be underpinned by infrastructure improvements. Dr Bike sessions and cycle training for schools and adults to be rolled out. An environmental planting scheme has obtained funding, however, in the absence of measures to reduce traffic speed and volume the benefits will be limited. • Air Quality Action Plan – Bicester Central Corridor – an area extending between the mini roundabout at Kings End through Queens Avenue to the Field Street mini roundabout, a key route for pedestrians and cyclists, has been identified as not 	

BICESTER STRATEGIC DELIVERY BOARD - NOTES – 31 JANUARY 2019

		<p>meeting national air quality objectives for nitrogen oxides. Measures to reduce through traffic, traffic volume and speed would directly benefit users in terms of the exposure to poor air quality. Landscape planting will improve the air quality. Turning the car engine off when stationary and shared journeys were considered beneficial.</p> <p>Comments from the Board</p> <p>Cllr Waine referred to the potential for road traffic accidents when cyclists ride straight across Belisha Beacon pedestrian crossings without consideration of the traffic around them. General discussion considered this to be an education issue and a lack of awareness of the use of cycle lights.</p> <p>Cllr Wood referred to complaints received regarding brambles, loose paving stones and lack of street lighting making it awkward for people with prams and buggies.</p> <p>ACTION: Cllr Wood requested a list of actions that will improve routes for pedestrians and cyclists.</p> <p>The Board noted the report.</p>	All
Note		Cllr Michael Waine left the meeting.	
5.	Task and Finish Panel – Town Centre	<p>Cllr Richard Mould advised that the number of traders had gone backwards. There would be another meeting next month to discuss what activities will be taken forward, however, Peter Cox reported that the group had reformed themselves. He was aware that putting funds into the group had allowed them to meet regularly. Liaison to take place with Nigel French.</p> <p>Robert Jolley reported that there were two streams of work:</p> <ul style="list-style-type: none"> • There would be a workshop taking place • There is a Future High Street fund that was announced in the November budget which will provide co-funding towards capital projects that bring transformative change, however, only one town per district can be put forward in the first round. 	

BICESTER STRATEGIC DELIVERY BOARD - NOTES – 31 JANUARY 2019

		<p>An expression of interest will be made for Bicester, and will be rehearsed in CEDR.</p> <p>ACTION Standing item. Update on 'Task and Finish Panel – Town Centre' at the next meeting.</p> <p>The Board noted the update.</p>	Bicester Delivery Team (JB)
Note		Cllr Lynn Pratt left the meeting.	
6.	Task and Finish Panel – Healthy New Town	<p>The report provided a progress report on the HNT Programme:</p> <p>There are three integrated workstreams – built environment/community activation and new models of care which are the core elements of health place making.</p> <p>There will be a stakeholder meeting at the end of February which will discuss plans going forwards to identify how the programme could work with local organisations to promote health and well-being. Several more groups are starting to be active which is a great success.</p> <p>Built environment-three 5 metre health routes for walkers, joggers and runners has been marked out to give Bicester residents a no cost way of keeping healthy whilst a shorter 15 minute 'Discovery Walk' around the town centre, although not as successful as originally hoped, did get business walkers out and walking, and brought in visitors. Other activities based in 'green' areas have been designed to encourage healthy activity.</p> <p>Community Activation- the programme relates to all ages from primary school to the Bicester's older residents. School pupils have been actively engaged with the programme which promotes physical activity, healthy eating and intergenerational projects with older residents, all of which have been successful. Social media has been utilised to promote tips on how to be active, whilst a cookery skills course has been run with the Food Bank to support users on how to create healthy meals and training has been funded to run parenting skill courses for vulnerable families. Bicester's small and medium businesses are actively promoting more active workplaces.</p> <p>New models of care-integrated programmes have been put in place that form a cohesive</p>	

BICESTER STRATEGIC DELIVERY BOARD - NOTES – 31 JANUARY 2019

		<p>link across many of the independent, voluntary and public sector organisations which can allow make care more coordinated for people with complex needs, as well as those with mental health issues. A model for a social prescribing scheme developed for Bicester has been extended to the rest of CDC and West Oxfordshire. This is designed to enable people who are lonely to access relevant support from local community and voluntary groups.</p> <p>Cllr Wood acknowledged that this report provides a lot of information and consideration should be given for its wider circulation.</p> <p>ACTION</p> <ul style="list-style-type: none"> • Cllr Wood to liaise with Comms Team to actively promote these ideas. • Cllr Richard Mould suggested promotion of the New Town in next issue of the Garth Gazette; It was expected that the move to Roya Mail would help in terms of delivery. <p>The Board noted the update.</p>	<p>BW</p> <p>RM</p>
Note		Peter Cox left the meeting.	
7.	London Road Crossing	OCC's Principal Infrastructure Planner verbally updated the Board. The Special Projects Manager for the London Road Crossing and the Oxford Cambridge Expressway has been appointed but not yet started, and it is likely that he will attend the next meeting.	
8.	Oxfordshire Cambridge Expressway	OCC's Principal Infrastructure Planner verbally updated the Board. The Special Projects Manager for the London Road Crossing and the Oxford Cambridge Expressway has been appointed but not yet started, and it is likely that he will attend the next meeting.	
Note		Ian Collinson left the meeting	
9.	Garden Town Programme	<p>This is the latest report to provide an update on the work that is undertaken specifically under the Garden Town Programme:</p> <p>Community Development at Graven Hill-a survey of new residents has enabled activities to be identified which will support the growing community. A connecting community's</p>	

BICESTER STRATEGIC DELIVERY BOARD - NOTES – 31 JANUARY 2019

		<p>event will further engage community and discussion are taking place about the use of an affordable property until a permanent community hall is built.</p> <p>Burnehyll Community Woodland- the transfer of the land is planned for September 2019 and a working group has been formed with representatives of the BTC, OCC, Chesterton PC and a local representation. It will provide a significant new area of green space. A geophysical archaeological survey is being carried out to investigate whether there is archaeology on the site that needs to be protected and taken into account in the development of the site. A local 'Friends' group is being established to support the development and maintenance of the area.</p> <p>CLlr Woods suggested that if the archaeological survey proved to be interesting, whether there would be an opportunity for community volunteers to assist as diggers.</p> <p>Celebrating Bicester's Heritage- a bid for Heritage Lottery funding was unsuccessful. Work is now being undertaken with partners to identify areas of work that can be taken forward. The focus is on developing a town trail to help both residents and visitors to appreciate the heritage of the town and bring more people into the town centre. Alongside this opportunities to record memories of the town from into older residents are being explored.</p> <p>CLlr Pratt advised The Dovecote was part of Bicester's heritage. The question of funding was discussed and whether there was an opportunity for community engagement. ACTION: To create a forum to discuss how other Growth Towns in Oxfordshire are progressing, and to share lessons with other sites. The Board noted the report.</p>	Bicester Delivery Team
10.	Development Update	<p>The report provides the current position on development updates.</p> <p>It was noted that the tunnel delivery (Item 1, Re-aligned Howes Lane and Crossing under the railway) was tight on time.</p>	

BICESTER STRATEGIC DELIVERY BOARD - NOTES – 31 JANUARY 2019

		ACTION: Cllr Wood requested an update. The Board noted the report.	Bicester Delivery Team
11.	Bicester Project Update	The report updates on Bicester projects by the Bicester Delivery Team. Updates to risks shown or marked as “no change”. The Board noted the Log.	
12.	Project Bids	The report provides the current position on project bids submitted by the Bicester Delivery Team. There was nothing to report regarding bids. The Board noted the report.	
13.	Risk Log	Updates to risks shown or marked as “no change”. The Board noted the Log.	
14.	Press release summary and agreed communication messages	The Board noted the press release report and identified the key communication messages as: <ul style="list-style-type: none"> • Health and education • Shiny new home for the new year • A new cycling app Cllr Mould advised that consideration should be given regarding dissemination of information to Bicester residents and suggested an ‘events programme’ to be realised which could include a list of events/things going on in Bicester during the week. ACTION: <ul style="list-style-type: none"> • Cllr Wood suggested the need for a cycling app • Promotion of cycling 	JB
15.	Forward Plan	The Board noted the Forward Plan and the additional items to be added as above:	

BICESTER STRATEGIC DELIVERY BOARD - NOTES – 31 JANUARY 2019

		<ul style="list-style-type: none">• NW Bicester CMO• Sustainable travel update• Major development update	
	Date of next meetings	2019 dates: 21 March, 25 July, 31 October 2019 Venue: Franklins House, Bicester	